



Job Announcement

Queer Justice Program Associate

(FULL-TIME, 40hrs/Week)

Hmong American
Women's Association
3030 W. Highland Bld.
Milwaukee, WI 53208

JOIN THE HAWA FAMILY!

Please email resume &
cover letter to
kathy@hawamke.org

HAWA's mission is to organize Southeast Asian Women, Girls, Queer and Trans people to champion gender justice and collective liberation. We envision a world where all Southeast Asian Women, Girls, Queer and Trans people are free from injustice. We are proud to be a Hmong/Southeast Asian women and Queer-fem led grassroots social justice organization in Milwaukee.

Southeast Asian Women, and Queer/ Trans Womyn are highly encouraged to apply.

HAWA is committed to ensuring equal opportunity in employment. HAWA, Inc. believes that no qualified person should be discriminated against on the basis of race, national origin, gender, age, marital status, religious belief, handicap, or sexual orientation.

POSITION SUMMARY

HAWA is currently seeking a full-time Queer Justice Program Associate that can support us with our queer justice advocacy work and programming. We are looking for candidates who have case management or social work experience working with families and planning and running programs/support groups.

Candidates who have knowledge and understanding of issues that impact Hmong/Southeast Asian women, girls, Queer and Trans folks is a PLUS. We desire candidates that also support and champion HAWA's mission and vision, with a strong emphasis to support our youth and LGBTQIA+ people.

START DATE FOR POSITION: AS SOON AS POSSIBLE

CORE RESPONSIBILITIES INCLUDE:

- Complete client screening and intake
- Supporting clients with crisis management, court accompaniment, safety planning, case management, and community referrals
- Manage client database and information and assist Directors with program reporting
- Coordinate, implement, and promote monthly Queer Roots Spaces for LGBTQIA+ folks every last Friday of the month, including Pride BBQ in June and QT Holiday Gathering at the end of the year
- Participate in and complete HAWA QT-related outreach initiatives and events.
- Coordinate resources and support services with HAWA advocates to support QT folks

QUALIFICATIONS

- Must speak Hmong and English
- Possess very strong interpersonal skills, and emotional intelligence to support survivors
- Strong ability to work independently and be a self-starter in prioritizing work tasks
- Strong ability to manage and multi-task efficiently and meet work deadlines
- Ability to learn quickly, take direction from leadership, adapt, and problem solve
- Strong verbal and written communication skills as this position requires you to communicate with community members
- Ability to be flexible with schedule
- Must have valid Driver's License and reliable transportation



kathy@hawamke.org



414.930.9352



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www.hawamke.org